

PROPERTY & RECREATION COMMITTEE MEETING MINUTES

December 11, 2023

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on December 11, 2023. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

Members Present:

Jana A. Moll, Chairman
Sue Gruberman
Courtney Moore
Lonnie Mosley
Scott Tieman
Kenneth Sharkey

Members Absent:

Steve Gomric, Excused

Others Present

Mark Kern, County Board Chairman
Sami Gruberman, County Board Office
Joe Hemphill, Volkert

Brian Buehlhorn, County Parks Supervisor
Bob Allen, County Board

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Sharkey and seconded by Mr. Mosley to approve the Minutes from the November 20, 2023 meeting. Motion passed unanimously.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for October 2023 is \$125,393.56. MEPRD's share for this period is \$62,696.78. Cash balance for the Property and Recreation Committee is \$1,728,821.93.

A motion was made by Mr. Mosley and seconded by Ms. Gruberman to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.
- Silver Creek Preserve: Shonda Deneault reported on December 11, 2023 that there are currently no problems.
- Trinity Services: Sarah at Trinity Services reported on December 11 2023 that the residents are cleaning up at Silver Creek Preserve 2 to 3 days a week as weather permits. Pizzas for cleanup volunteers were delivered on December 1, 2023.
- St. Clair County Parks Grant Commission: Cycle 29 contracts and notice to proceed letters have been sent out.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.

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- Volkert Engineering: Volkert Engineering submitted an invoice for \$6,000 for contractual services. The invoice was paid on December 6.

Joe Hemphill from Volkert reported that they are meeting with Ameren about electrical services for the gate at Silver Creek and putting the gate back up at the right of way near the entrance.

Mr. Buehlhorn reported demolition crew hit the gate at Engelmann. Hank's finished clearing at Silver Creek and has gone to some of the other parks to do some clearing. Mr. Buehlhorn asked the committee if he should continue with the clearing now rather than in the spring if funds allow. The committee agreed that the clearing should continue now.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Committee Reports given by Ms. Gruberman, Joe Hemphill & Mr. Buehlhorn. Motion passed unanimously.

A motion was made by Mr. Moore and seconded by Ms. Gruberman to adjourn the meeting at 5:35 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman
Property and Recreation Committee